

USDA Funding and Non-Discrimination Statements (Short and Long)

This is guidance below originated from USDA and has been verified by F&N Policy. It is staff's responsibility to ensure this requirement is met.

When to Utilize:

The Long-USDA Funding and Non-Discrimination Statement **must** be placed on all Food and Nutrition Division (F&N) created documents that are longer than 4 pages. The long funding statement is already included on all branded PowerPoint presentation templates.

Please Note: Documents shorter than 4 pages **must** contain the Short-USDA Funding and Non-Discrimination Statement. The short funding statement is already included in the F&N footer and on all branding document templates. The short funding statement is required on all F&N documents. Outreach recommends utilizing the branding document templates to ensure this requirement is met.

Location:

USDA: The Long-USDA Funding and Non-Discrimination Statement can be found on USDA site via the link provided and is available in various languages. The most common utilized languages are English and Spanish (*current unavailable*).

- All languages: <https://www.fns.usda.gov/cr/fns-nondiscrimination-statement>
- English: <https://www.fns.usda.gov/civil-rights/usda-nondiscrimination-statement-other-fns-programs>



TEXAS DEPARTMENT OF AGRICULTURE
COMMISSIONER SID MILLER

Fraud Hotline: 1-866-5-FRAUD-4 or 1-866-537-2834 | P.O. Box 12847 | Austin, TX 78711
Toll Free: (877) TEX-MEAL | For the hearing impaired: (800) 735-2989 (TTY)



Food and Nutrition Division
Nutrition Assistance Programs

This product was funded by USDA.
This institution is an equal opportunity provider.



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www.SquareMeals.org

Short-Funding and Non-Discrimination Statement

(English and Spanish)

English:

This product was funded by USDA.
This institution is an equal opportunity provider.

Spanish:

Este producto fue financiado por el USDA.
Esta institución proporciona igualdad de oportunidades.

Long-Funding and Non-Discrimination Statement

(English and Spanish)

English:

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
2. **fax:**
(833) 256-1665 or (202) 690-7442; or
3. **email:**
program.intake@usda.gov

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Spanish:

Currently unavailable.